

CHAIR : Alison Clough & Rachel Lines

DATE : Wednesday 16th October 2019

VENUE : Acton CE Primary

PARENT COUNCIL
ACTON CE PRIMARY ACADEMY



Present	Name	Membership Category	Child' s Year	Membership Commenced
✓	Mike Jenkins	Parent	R	
✓	Sarah Le-Grys	Parent	R	
	Jade Wells	Parent	1	
✓	Nigel Darlington	Parent	1	
✓	Philip Sutton	Parent	2	
✓	Laura Western	Parent	2	
✓	Eleesa Weaver	Parent	3	
	Beccy Ball	Parent	4	
✓	Cherry Riddlesdin	Parent	5	
✓	Richard Holland	Parent	5	
✓	Rachel Lines	Parent	6	
✓	Alison Clough	Parent	6	
✓	Mrs McKinlay	Head Teacher		
✓	Jane Haughton	Acton Academy Committee		

Minute taker

Alison Clough

Apologies – Beccy Ball, Richard Holland and Jade Wells

Discussion & Action Points:

Whom/When

Promotion of Self Care within the school - Could the parent that put this forward please contact Mrs McKinlay directly to discuss.

Payment of School Lunches - There are occasionally discrepancies on invoices for school lunches, due to the children ticking the wrong boxes when they have had school dinners. Mrs McKinlay will look into this process. In the meantime any parents that have a query with regards to payment of school lunches should see Mrs Curry directly.

Mrs McKinlay

Childcare Vouchers for Before/After School Club
Childcare Vouchers for Before and After School Club can be accepted from certain companies. If your employer offers vouchers, please inform Mrs McKinlay directly with your company name. She will check with the Bursar and

Parents/Mrs McKinlay

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advise you if they can accept your company vouchers or not. It was confirmed that childcare vouchers from the NHS can be accepted.

Early Communication for Reception Parents -

Reception parents felt they wanted more communication in the first few weeks of school. From next year Mrs McKinlay will introduce a letter for new starters explaining all the communication available. The main sources of communications are:-

- Through the children' s communication diary.
- Parents are welcome to very quickly speak to the teacher at the beginning and end of the day if necessary.
- Appointments can be made, through the school office, with the Class Teacher to discuss any concerns you may have.
- A Newsletter is put on the school website every month. A text is sent out when this is available to see.
- A Highlights Letter is put on the school website every week. Again, a text is sent out when this is available to see.
- The schools Facebook page has lots of information about what' s going on in school, events etc. Search for 'Acton CE Primary Academy'
- Texts are regularly sent out with reminders, events and other notices.

Mrs McKinlay

Collection of Reception Children at the end of the day.

Older siblings have been upset by parents not collecting them until they have collected younger children from the Reception Class Room. Mrs McKinlay said a decision had been made for Reception to be picked up from the class room as there were a lot of upset children who had found it overwhelming to be taken out onto the playground. This was just until half term. It was agreed

Reception Teacher

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<p>that after half term, Reception children will be collected from the Gazebo, this way parents would still be in view to older siblings.</p>	
<p>Clarification on the Behaviour System used in Reception – Children in Reception have been upset by being put on the Green Traffic Light System thinking that they had done something wrong. Mrs McKinlay explained that all children were put in Green at the start of the day and where only moved onto Yellow and then Red for bad behaviour. This was going to be explained again to the children. Mrs McKinlay was also going to explain the Traffic Light System for behaviour to new parents in the June/July Talk, so they were aware of it before the children started in September.</p>	Mrs McKinlay
<p>Buddy System – The buddy system was praised and the Year 6 children thanked for helping the Reception Children to settle into school. Mrs McKinlay will pass this onto Year 6</p>	Mrs McKinlay
<p>30 Active Minutes in Wet Weather – All children have the opportunity to have a drink, go to the toilet and put coats on prior to going outside for Active 30. After half term Active 30 will be done by the teachers and will be done in the classroom or hall if necessary due to bad weather.</p>	
<p>Letter not making it home – Any parents who think they may have missed a letter should see the class teacher</p>	
<p>Singfest at Malbank – Parents had been asked to take children to Malbank for 9.30am, this caused a problem for working parents. Mrs McKinlay had said that this was only a request to help with transport and children could have gone to school if necessary, and she would have taken them from school. This will be made clearer if a similar situation arises in the future.</p>	
<p>Lunchtime – Parents complained that children weren' t</p>	

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<p>eating the packed lunches. Mrs McKinlay assured parents that all children had plenty of time to eat and that it was more the case that the children wanted to go out to play as quick as they can. Although the Mid-day assistants can encourage children to eat more they are not allowed to force them to eat.</p>	
<p>AOB</p> <p>There were concerns with regards to behaviour during the Active 30 – Mrs McKinlay will speak to Sportscape with regards to disciplining the children during this time.</p> <p>Shorter sessions of Afterschool Club where requested, Mrs McKinlay will look into this.</p> <p>Information about Afterschool Clubs was requested – Sportscape provide Afterschool Clubs and information and booking forms are handed out regarding these during the first week of each half term. If you haven't received a form please see Mrs Curry in the School Office.</p>	<p>Mrs McKinlay</p>
<p>The next meeting is on 30th January 2020</p>	